

REPORTS INVENTORY

CONTROL NO.

DDS/IPC-03

PREPARE IN DUPLICATE

1. TITLE OF REPORT (If a fill-in report include Form No.)

2. TYPE
OF
REPORT☒ STATISTICAL☐ NARRATIVE☐ MACHINE-NAME LISTING

Actual EDPE Gains - Format C

3. FUNCTIONAL AREA

☒ PERSONNEL☒TRAINING ☒ Commo☒ LOGISTICS☒

SECURITY

☒ MEDICAL☒

FINANCE

ADMIN. GENERAL

OTHER (specify)

☒ MIS

4. NO. OF COPIES PREPARED

2

5. FREQUENCY (weekly, monthly, quarterly, etc.)

Perpetual - Semi Annual

6. DISTRIBUTION (No. of components not
number of copies)

1 - OPPB

7. FORMAT (memorandum, form
computer print-out, etc)

8. ADP PROCESSING

☒

YES

IF YES GIVE ADP PROCESSING NO.

☐

NO

9. DIRECTIVE AUTHORITY REQUIRING REPORT

oded Transcript Sheet

BOB Circular No. A-83

10. PREPARING COMPONENT (include lowest level
contributing information to report)

Directorate

11. FEEDER REPORTS (State total number and identify by Title,
Form No., or nomenclature. Attach separate sheet if necessary.)Received from 7 DD/S Directorates, worked,
consolidated, and fed to OPPB

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	<input checked="" type="checkbox"/>	HOURS PER REPORT	=	COST PER REPORT	<input checked="" type="checkbox"/>	TIMES PREPARED	=	COST PER YEAR
13	9.40		2		\$18.80		2		\$37.60

B. COSTS OF COMPUTER PRODUCED REPORTS

			3 pages x 3 copies x .03 = \$.27						

TOTAL COSTS PER YEAR

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN,
INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

OMB Requirement - Initial report June 1967

14. FUTURE GOALS

15. ACTION PROPOSED BY COMPONENT FOR THIS REPORT

☐ RETAIN AS IS☐ OTHER (explain)☐ CHANGE☐ DISCONTINUE

N/A

ESTIMATED SAVINGS

MAN-HOURS

DOLLARS

16. DATE OF INVENTORY

17.

SHING INFORMATION

18. EXTENSION

9-24-70

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